

## Procedure for Obtaining a Zoning Permit

All of Watersmeet Township is zoned. Before any structure is to be erected or moved onto any property, review the Zoning Ordinance to determine if a Zoning Permit is needed. The building inspector will not issue a building permit until a zoning permit has been approved.

Complete the [zoning application form](#) and submit form along with a copy of your survey or a drawing of your property which identifies the boundaries and lot dimensions. Indicate on the drawing or survey plat the location of the structure and dimensions of structure and distances from the lot lines. Distances from structure to front (Lake), side yard and back yard must be indicated. Corner stakes for marking the structure must be staked before the property will be inspected for compliance. Submit a copy of the prints of the structure and any other information and the building permit can be processed along with the zoning permit. Other information being truss loads, window schedule, foundation, etc.

The zoning permit fee is \$125 which includes an initial site visit. Additional fees may apply if multiple visits are required.

The Zoning Administrator will inspect the property for compliance within four (4) days of receipt of the application.

If you have any questions pertaining to zoning ordinances, or other information, please call (906)358-4501 and leave a message.

Mark Erhart  
Zoning Administrator